

2016 Leadership Team Meeting

November 15, 2016

Present: Pastor Don Olson, Katie Sandford, Gail Lewis, Rob MacNevin, Phyllis Swirka, Nancy McCarthy

Absent: Pastor Dave Capozzi

1. Prayer- Rob MacNevin opened in prayer
2. Ongoing Ministry
 - a. Clerks Minutes of October 18, 2016-Motion made to approve, seconded and passed
 - b. Financial Report
 - i. Year to Date (YTD) financials for month ending October 31,2016 was \$15,641 (Sunday Worship) averaging \$3,128 per week. This is \$1,498 below the weekly budgeted amount of \$4,626
 - ii. Undesignated funds (general fund) as of October 31, 2016 -\$3,637.09
 - iii. Motion made to approve the financial report, seconded and passed
 - c. November Congregational meeting follow-up:
 - i. Consensus was the meeting went very well
 - d. Welcome Baby-acknowledgement Sunday and finding new leaders
 - i. Consensus was to acknowledge the Welcome Baby Ministry on an upcoming Sunday and to seek new volunteers to help with the Ministry. Phyllis Swirka will coordinate the acknowledgement
 - ii. Care Group Ministry-update from Kristen MacNevin
 1. Katie Sandford will follow-up with K.M. Phyllis Swirka offered to help
3. New Ministry Items
 - a. Local Missions Christmas Project
 - i. Beth Llanes and Katie Sandford will lead the project. It was suggested to work with the East Bridgewater Senior Center Director Nancy Hill on a possible project
 - ii. Motion made to have B.L. pursue a local Christmas Mission, seconded and passed
 - iii. Rooted Update-Betti Buzzee will take over
 - iv. Safer Places Update
 1. Betti Buzzee has resigned, a replacement will be sought
 - v. Request to use facility for "Fit Club" from Rachel Balboni
 1. Tabled for further information from Katie Sandford
 - vi. Plowing contract approval
 1. Scapeway Gardeners snow plowing/salting and sanding rates will increase for the 2016-2017 season to \$150 per occurrence per service. It is noted; even with the increase this is still a bargain.
 2. Motion made to approve the contract for the 2016-2017 season was made, seconded and passed
 - vii. John Delano to resign from Facilities
 - viii. Procedures for filling LT vacancy

1. LT has the authority to fill the Chairperson (Scott Ambroceo) position for the remainder of the term but has decided to go through the Nominating Committee. Katie Sandford will contact Peter Vacchi to discuss
 2. January Worship-Invitation to serve on Ministry Teams
 - a. Discussion for "One Body Sunday" in early spring to give opportunity for volunteering for Ministry Teams
 3. Brockton Church Plant open meeting
 - a. Pastor Olson will talk with Pastor Dave regarding an open meeting for anyone exploring the possibility of going to the Brockton Church
- ix. Office Copier Replacement
1. The office copier/printer will need to be replaced. Pastor Olson spoke with the provider we currently have that sold us the unit and service program and was told it could no longer be serviced. The company loaned us a copier until the end of the year. A decision to lease a copier from the company or to buy one outright from Staples, Office Depot or another similar store was discussed. P.O. has done some research and informed the LT on what he had learned. Nancy McCarthy will check with Staples and compare information with PO. Discussion and decision will continue at the December LT meeting
- x. Staff Christmas Gift letter
1. Motion was made to approve sending of letter inviting the congregation to contribute towards gifts for Pastors Olson and Dave, Ministry of Worship Charlie Dillingham and accompanist Susan Reilly to express our thanks in a tangible way, motion seconded and passed
4. Upcoming Communion December 4, 2016- Phyllis Swirka, Rob MacNevin, Gail Lewis, Katie Sandford
 5. Next Leadership team meeting- December 13, 2106
 - a. Katie Sandford will invite new LT members to attend the December meeting
 6. Prayer: Nancy McCarthy closed in prayer

Respectively submitted by Nancy McCarthy, Clerk