

2017 Leadership Team Minutes

June 20, 2017

Present: Pastor Olson, Michelle Peebles, Steve Patt, Gail Lewis, Phyllis Swirka, Peter Vacchi, Kim Buschenfeldt

1. Prayer – gratitude journal – SP opened with the gratitude journal
2. Ongoing ministry items
 - a. Clerk's minutes May 16 – Motion made to approve, seconded and passed
 - b. Financial Report

GL reviewed current financials; 1/1/2017 through 5/31/2017 including total giving to date and balance sheet

GL to remind Karl to remove GTV balance of \$1,023.07 to Estates/Bequests

 - i. Update: Financial Secretary
Currently in search of someone to replace Andrea Sawyer
 - ii. Global Missions financial support
Revisit our commitment based on current Finances
As of the end of June, we will be 3 months behind on commitment
 - iii. Communication to Congregation – 6-month contribution report
GL to draft a letter to mail out with the 6 month Contribution report outlining the current state of the Finances. She will send a draft to LT for input
 - c. Pastor Olson Report
 - i. Martha Richardson vacation
Reviewed Martha will be on vacation beginning August 17th through September 6th - Discussed that we will be reaching out for support to assist while she is away
 - ii. PO vacation
Reviewed Pastor will be on vacation beginning August 11th through August 18th. Teen Challenge will be participating in Worship on Sunday, August 13th
 - iii. FYI – did not publish “The Compassion Experience” on June 16-18 at Cov. Cong. Ch. Easton
Chose not to participate
 - iv. St. Pauly Textile, Inc – clothing drop off shed
PO shared information regarding a clothing donation “drop off” shed; they schedule a pick up 2 times per week; it is for clothing only
The Covenant Church in Hopkinton participates in this
SP will review details
 - v. Brockton Church Plant – update – commissioning of members – Fall 2017
Brockton Church does not have a bank account setup as of now; the transferring of \$9,000 (2 quarters of funds voted to be transferred) was supposed to occur at the end of June
At this time only 2 families from Community Covenant have committed to the Brockton Church
 - vi. Covenant Community Bible Experience – Fall 2017
Discussed exploring the Bible Experience and introducing it in the fall; Congregation participates by reading together the Bible in the format of a story. It is an 8 week program which would be facilitated and also possibly incorporated during worship
Nominal cost - \$5.00 per book
Learn more on the Covenant website – Covenant Bible Experience

- d. Updates from Facilities Coordinator - SP
 - i. Ideas for front area
No update
 - ii. Financial position of Maintenance Fund
Discussed the possibility of the transferring of some of the Maintenance Fund to the Undesignated Funds

- e. Updates on Amazon Smiles program
GL has not received a monthly update; she will follow-up with Amazon Smiles

- f. Ministry Team Coordinators/Liaisons for March 2017 – Feb 2018
 - i. Updates for Global Missions (Nancy McCarthy accepted), Youth Ministry, Faith Community coordinators
In search of Coordinators for Youth and Faith Ministry
Discussed possibility of combining the Youth Ministry and Sunday school ministry; LT will review list to determine if it makes sense to do so
 - ii. Facility needs
Any communication regarding facility needs should be sent to SP and he will contact Jim Clements
Consider scheduling a Fall Clean-up Saturday

3. New Ministry Items

- a. Worship Celebration in 2017 – invitation to serve on ministry teams
No update
- b. Staff Evaluation forms
Motion made, seconded and passed to approve proposed Staff Evaluation Forms
- c. Solar power consultants
SP discussed a few options that he is exploring; we need to determine which is the most feasible, cost effective and will have the best return on investment
A few options include the purchase of single panels, solar farm on the property; panels on the roof
- d. Congregational Vitality – follow up from 5/31
Motion made, seconded and passed to pursue Congregational Vitality Pathways
It will be driven by the LT
Contact Kreig Gammelgard to schedule date to present to Congregation
Schedule date for a representative from another church that has gone through Congregational Vitality to share their experiences
Discussed next steps in regards to communication/education to the Congregation
Determine timing of events; estimated expenses; etc.
- e. Communication from LT in a mission moment
SP will lead the Mission moment on Sunday, June 25, 2017 - He will communicate Expenses vs. Income – the current state of the financials; cutting back on cleaning expenses and the ask to “pick up” the assist with maintain the cleanliness of the church; 6 month Contribution Statements will be mailed out;
Congregational Vitality

4. Communion July 2: Gail Lewis, Michelle Peebles, Phyllis Swirka and Peter Vacchi

5. Open Session

PO reviewed the summer schedule/events

PV offered to clean up after Communion for July and September

Next Inquirer's Class is scheduled for Saturday, July 15th

6. Next Meeting: Tuesday, July 18th at 7:00pm

7. Motion to Adjourn, seconded and passed at 11:18pm