

2017 Leadership Team Minutes

December 12, 2017

Present: Pastor Olson, Michelle Peebles, Phyllis Swirka, Gail Lewis, Peter Vacchi, Kim Buschenfeldt

Absent: Steve Patt

1. Prayer – gratitude journal – Pastor Olson opened with the gratitude journal
2. Ongoing ministry items
 - a. Clerk’s minutes November 21, 2017 – Slight revisions to be made; motion made to approve, seconded and passed
 - b. Financial Report
Financial Report – Gail reviewed current financials; 1/1/2017 through 11/30/2017 including total giving to date and balance sheet - motion made to approve, seconded and passed
Undesignated funds are currently -699.70
Received first check from St. Pauly Textile in the amount of \$6.86
 - i. Update: Financial Secretary
Gail Lewis has accepted the position of Financial Secretary
Need coverage for counting after worship on 1/7/18; Peter will assist
 - ii. Monthly financial reports
Need to modify the current constant contact list and create a distribution list to include current members and those actively attending to receive the monthly financial update
Peter will work on this with Gail
 - iii. Update on payments to GM
Profit from the wreath fundraiser is \$558.50 which will go towards Global Missions
Currently enough funds to pay the “people’ Missions commitment through 2017
Currently behind in commitment to the East Coast Conference and the Denomination
Reviewed e-mail from Howard Burgoyne in regards to the 2017 “books” for the East Coast Conference will be open until 1/15/2018. Any payments must be made on or before 1/15/2018 to be posted to the 2017 budget
LT recommends to the Congregation: to resolve the shortfall in giving for Global Missions, the Leadership Team recommends taking the necessary funds to meet our 2017 budget commitment in the amounts of 40% from the Memorial Fund and 60% from Estates and Bequests – Motion made, seconded and passed
Brief Congregational meeting will be held on Sunday, January 7th after worship
 - iv. Review proposal for 2019 budget
Will review at January meeting
 - v. Church Credit card options
Gail spoke with bank; designated signor on file for the account can obtain a debit card
 - vi. Missionaries
FYI - All have been contacted regarding our 2018 budgeted commitments to each of them
 - vii. Rubbish Disposal
Starting November of 2017 the rubbish disposal expense increased by \$5per month
 - c. Pastor Olson Report – PO
 - i. Website updates
Pastoral Search Committee is also reviewing the website for necessary updates
 - ii. Updates on copier
Purchased new copier from Staples for \$181.00 which includes a 3-year replacement warranty

Also purchased a replacement toner at the cost of \$100.00

- iii. Christmas Eve Offering
Offering to be donated to E.B. Hope – Motion made, seconded and passed
 - iv. Time off request
Pastor will be off January 12-15; Whitney Hall is scheduled to preach on Sunday January 14th
 - v. Samaritan fund report
Pastor provided report; only 1 request so far for 2017
Current balance for this account is \$2,540.10
 - vi. Cowlicks & Pigtails additional space
No Update
 - vii. Updates on contacting folks absent from attending worship
Pastor Olson spoke with Chuck Pierce. They will meet on Wednesday mornings to review absent members and Chuck will reach out to each of them
 - viii. IMMERSE – 8 weeks
Updated cost – approximately \$9.00 per book which includes a discount. Looking to order 80 books
Pastor will look at proposed dates around the Lenten season
 - d. Ministry Team Coordinators/Liaisons for March 2017 – Feb 2018
No update
 - i. Solar power consultants
No update
 - ii. Women Ministries Chair
LT will be sponsoring a luncheon on a Sunday after worship to meet with the existing Women's Ministry Team
Phyllis and Pastor will review for proposed dates
 - iii. Leaders for Rooted
Continue to search for a replacement for Betti Buzzee
Betti has agreed to lead through March
 - iv. Worship Team update
Pastor Olson will be holding a meeting and thank you pizza lunch on January 7th after worship with the worship team band
 - v. Memorial Garden
Lee Stewart has volunteered to maintain the Memorial Garden
 - e. CHIC Fundraising
Attendees not yet finalized
 - f. Christmas Wreath Fundraiser
Profit from the wreath fundraiser is \$558.50 which will go towards Global Missions
 - g. Search committee update
Completed surveys due back by December 17th
Scheduled to meet on 12/13 and 12/20 at 7:30pm
 - h. Weekly prayer circle
Steve has been attempting to reach out to Renie Ellis
Open prayer meeting will be held on 12/20 in the sanctuary as the Pastoral Search Committee tabulates and reviews the survey results
3. New Ministry Items
- a. Communication from LT in a mission moment
Kim will present the update on 12/24; Michelle will put together bullet points
 - b. Informational Board idea

Peter will be drafting ideas for the board to include a list of opportunities available and upcoming events

c. Update membership rolls

Update for accuracy

Contact those members we haven't heard from in 2 years

LT will review membership list at next meeting

4. Communion Jan 7: Steve Patt, Peter Vacchi, Michelle Peebles, Phyllis Swirka

5. Open Session

Lee Stewart has volunteered to shovel/snow blow the sidewalk this winter season

Reviewed member's concern regarding the payment of Missions; Recommendation will be made to congregation on transferring funds to ensure all our 2017 commitments are met. LT will be mindful of communicating more timely when budgeted items cannot be paid due to finances

6. Next Meeting scheduled for Tuesday, January 9, 2018 – Please note the date change

7. Prayer – Michelle closed in prayer

8. Motion to Adjourn, seconded and passed at 10:12pm